

Sutton Poyntz Neighbourhood Plan

Shaping The Future Of Our Community Together

December 2017

Dear resident,

About a week ago we sent you Newsletter No. 4 updating you on progress towards producing the Neighbourhood Plan. Here is a quick recap of what we told you: –

- Your views from the Stage One survey last year have been listened to and used to identify possible planning policies and some community actions within six key topic areas.
- A draft Place Appraisal has been written for you to comment on.
- Two new surveys are to be distributed that will enable us to gather greater detail on specific topics that we need in order to write policies that represent the wishes of the community as a whole.

We are now distributing the surveys and accompanying this letter will be one copy of a **Housing Needs Survey** and two copies of a **Stage Two Survey**.

What To Do Next

Step 1 -Take the opportunity to read the Place Appraisal if you have not already done so.

Step 2 – Have a look at the survey headed **Housing Needs Survey** and answer question 1. If you have placed a tick against any of the boxes or have added another reason we would like you to complete this survey. If you have left all responses to Section 1 blank you can throw this survey away.

Step 3 – You will have two copies of the **Stage Two Survey** which we would like you to complete and return to us. In order to gather as many opinions as possible, ideally we would like each individual in your household to complete their own survey form. If you need further copies for other members of the household (including children) please contact any member of the Steering Group.

How do I return my survey?

Once you have completed the survey(s) please return them using one of the methods advised by **Friday 5th January latest**.

How will we use this information?

Our first priority is to respect any confidences.

After the 5th January we will start to collate the responses and analyse the community preferences. This information will then be used by the topic sub-groups to develop planning policies for inclusion in the draft Neighbourhood Plan and confirm any community actions.

The additional detail that we will get from this Stage Two Survey will be vital in helping us to ensure that the Neighbourhood Plan reflects your opinions.

- **If you would like any help in completing these surveys, please do not hesitate to contact a member of the steering group.**

Thank you for your help in this key next stage in the preparation of our Neighbourhood Plan