

# SUTTON POYNTZ NEIGHBOURHOOD PLAN STEERING GROUP

## RECORD OF A MEETING OF THE PLACE APPRAISAL SUB-GROUP

AT NORTHDOWN FARM, SUTTON POYNTZ, TUESDAY 11th APRIL 2017

Present: Peter Dye, Bill Egerton, Colin Marsh (Minutes Secretary), Andrew Price.

Jez Cunningham (Co-opted)

The meeting commenced at 10.00 hours.

### 1. Status of Decisions from Previous Meeting.

PD summarised the status of each decision from the meeting on 7<sup>th</sup> April and invited comment.

- a) Structure of Place Appraisal – this is based on examples from elsewhere and was flexible in terms of final content.
- b) Dropbox shared worksite - AP raised the issue of control of editing if Dropbox were to be used for sharing information and BE suggested one person as the final editor in order to ensure a common style. It was noted that ultimately the end product would require agreement by the community as a whole.
- c) 3D Topography – PD identified the need for digital map sources in order to construct a 3D model. AP has access to some contour map sources. **PD agreed to retain this action.**
- d) Census based on Enumeration Districts – BE had contacted Nick Cardnell and set up a meeting for 2pm on Tuesday 18<sup>th</sup> April at the Weymouth and Portland Borough Council offices. Discussion followed on some of the challenges with census information, specifically, matching census boundaries to the neighbourhood plan area; how far back to take the census data (1970's?, depending upon whether enumeration districts have changed). BE identified a working document he had written which included development maps since 1925 as a source of evidence for how the village had changed. PD suggested that we may need help from Brian Wilson and Associates (consultants to the steering group) with regard to a site appraisal.
- e) Ground and Aerial Imagery – JC had discussed the availability of aerial photographic evidence with Glenn Stracey and the potential for commissioning further images and PD has discussed with John Newbould sources of ground photographic evidence. CM suggested that once a basic map had been constructed we could ask residents and others for any data in their possession.
- f) Brian Wilson and Associates will probably be required to provide professional support and guidance on constructing the place appraisal and the level of support will need to be determined as the process develops..

### 2. Next Steps/Further Action

A) Detail to be included in the Place Appraisal

i) Setting – this was seen as key to the appraisal.

**Action – PD to identify landscape etc. sources through Borough Council initially and then identify other possible evidence sources.**

**Action - AP to collate geological and high resolution contour mapping data.**

ii) Settlement History – BE already has access to much of this evidence including a list of buildings and monuments [Whitehorse, Chalbury, Rimbury; Tumuli; Field Boundaries; various archaeological artefacts].

**Action – BE to collate and summarise.**

iii) Streets and Spaces – the working paper produced by BE would provide a suitable basis for this study.

**Action – PD to prepare a summary.**

iv) Plots and Buildings – AP suggested a future field visit and production of supporting photographs. The Tuxford Place Appraisal was identified as a good reference point for content and layout.

**Action – PD to incorporate this into the ‘Streets and Spaces’ summary.**

Sources of ecological data were discussed. John Newbould was suggested as the primary contact for biodiversity and habitat description and Dave Emery in respect of Wessex Water ecology.

**Action – CM agreed to liaise with JN and DE once the specific data requirements had been identified.**

B) Meeting with N Cardnell, Weymouth and Portland District Council on 18 April 2017

The key types of information to be requested at this meeting are: Census, High Resolution Mapping, Landscape (geography, geology, etc.), other. Agreed PD, BE, AP to attend.

**Action – BE to forward an agenda to Nick Cardnell, W&PBC.**

### **3. Next Meeting**

The next meeting to be held at 10am on 23<sup>rd</sup> May 2017 at Northdown Farm.

It was agreed to place an item on the agenda for the next Steering Group meeting to discuss Dropbox as a means of sharing information. **Action - CM**

The meeting closed at 11.53am.

Colin Marsh

Minutes Secretary.

11/4/2017