

SUTTON POYNTZ NEIGHBOURHOOD PLAN STEERING GROUP

RECORD OF A MEETING OF THE PLACE APPRAISAL SUB-GROUP

AT NORTHDOWN FARMHOUSE, SUTTON POYNTZ, TUESDAY 23rd MAY 2017

Present: Peter Dye, Bill Egerton, Andrew Price, Jez Cunningham

Apologies: Colin Marsh

Terms of Reference – It was noted that there are Terms of Reference for the Neighbourhood Planning Subgroups.

Mapping – PD has provided topographic data at 5 metre contours to AP. Nothing further has been heard from Nick Cardnell, but AP suggested he would be able to obtain topographic data at a better resolution.

Village origins and development – BE has written a Working Paper on the village's heritage assets, including Listed Buildings and other notable buildings, Scheduled Monuments and other historic artefacts, and old hedges and woodland. This has been placed on the Dropbox folder.

AP reported that he was in the process of assembling Working Paper dealing with the village's geological and landscape setting, its historical origins, and the settlement structure and development. This Working Paper will include an indication of a possible subdivision of the village for Place Appraisal purposes.

AP asked whether anyone had definitive information about which stream is properly called the River Jordan. He also asked whether there is a better Conservation Area Appraisal than the rather inadequate one in the Borough's Local Plan.

Several members of the Subgroup have registered to attend the County Council Archaeology Event on Friday 26th May, at the Mission Hall and then on Chalbury. It is not known yet how relevant this will be to Neighbourhood Planning or Place Appraisal.

Ecology – CM noted that the Biodiversity subgroup has sought data which is awaited. There is a lot of detailed data available.

Meeting with Nick Cardnell – PD, AP and BE had met with Nick Cardnell at South Walks House on the 18th April. This meeting had been reasonably useful, and had been reported to the Steering Group [Steering Group Minutes, 18th April].

Meeting with Julie Tanner – The Steering Group had accepted a quote from Brian Wilson for support to the Place Appraisal subgroup, which would mainly consist of a meeting with Julie Tanner on the 7th June, including a walk round the village and an analysis of the village's characteristics. BE will contact Julie to get a more detailed plan for the day, and to get her views about opening the day to other Steering Group members [**Action BE**].

A possible plan proposed for the day would be an hour's planning, followed by the village walk, followed by an analysis session using a variety of maps to subdivide and characterise the village. We would need the high resolution OS map provided by the

Borough Council, along with other A3 maps showing e.g. the Conservation Area, the SSSI, monuments, etc.

Julie had sent a "Prompt List" with a large number of topics that might be considered as part of the Place Appraisal work. She asked for the subgroup to prioritise these topics, so that the analysis work could be well focused. It was agreed that Subgroup members would study the list and circulate their thoughts on priorities by the end of the week (i.e. 28th May) [**Action all**].

The Steering Group had discussed two issues, which it was agreed could usefully be asked of Julie Tanner when we meet her: firstly whether the relevant Subgroups need to deal with every topic that had been raised in the first Consultation; and secondly to what extent leading questions were appropriate in the second Consultation. It was noted in passing that the second Consultation needs to focus on questions that could lead to decisions on Policies.

Dropbox data – The other Subgroups are to some extent dependent on the work of the Place Appraisal subgroup. In particular, some of the Subgroups are asking for access to Census data. It was agreed that we would obtain Census data for 2011 and 2001 for the two main Census Output Areas that cover Sutton Poyntz (before 2011, the Enumeration Areas were different, so there is little to be gained from extracting this data) [**Action BE**]. Once this Census data has been copied to the Dropbox folder, it was agreed that we would make the folder available to all Steering Group members [**Action PD**].

Next Meeting – The next meeting will be the meeting with Julie Tanner at 10am on 7th June 2017 at Northdown Farmhouse.

Bill Egerton

8/6/2017