

## **SUB-GROUP MEETING TO DISCUSS A PLACE APPRAISAL FOR SUTTON POYNTZ - HELD ON 2 OCT 17**

Attendees:

Peter Dye (PD)

Bill Egerton (BE)

Andrew Price (AP)

### **Discussion**

1. The format of the Place Appraisal had been discussed with the Consultants and the Steering Group on 28 Sep 17. Significant changes had been agreed to the draft document, together with a revised timetable for consultation.

### **Decisions**

2. It was agreed that:

- A revised Place Appraisal would be submitted to the Steering Group on 21 Nov 17, with the aim of going out to consultation in early December (**All**).
- Section 1 would be revised to include the feedback from the initial village consultation process, the key themes that had emerged, revised Vision and design standards (**PD**)
- The existing maps in Section 1, showing the NP area and general location of Sutton Poyntz, would be revised (**BE**).
- The captions to the SSSI and Designation maps in Section 1 would be corrected (**PD**).
- The data analysis in Section 3 would be reformatted and corrected in line with feedback received (**PD**).
- Mike Haines, a professional graphic artist living in the village, would be contacted to see if he could assist with the design of the final document (**PD**).
- The existing Section 5 (Conclusions) would be replaced by a new Section containing Recommendations and Opportunities. The existing Section 5 text would be incorporated elsewhere in the document (**PD**).
- The individual subgroups would be asked to provide Recommendations & Opportunities for each theme area by 13 Nov 17 (**BE**).
- A professional tree survey, covering the Neighbourhood Plan area, could provide important information in support of the Place Appraisal and potential landscape/development policies. Proposals would be sought from local contractors to undertake this work (**PD**).

### **Next Meeting**

3. No date was set for a further meeting, pending the Steering Group on 17 Oct 17.

Peter Dye  
Secretary

3 Oct 17