

## **Sutton Poyntz Mission Hall Information Sheet.**

**Address:-** Mission Hall Lane, Sutton Poyntz, Weymouth DT3 6LY. [suttonpoyntz.org.uk](http://suttonpoyntz.org.uk)

**Bookings:-** Maureen Morris 01305 835533.

**Charges:-** £10 an hour (April 2023 to March 2024)

**Location:-** The 19th century, brick hall is in the centre of the village in a narrow lane. There is a courtyard in front of the main door and an orchard garden behind both of which can be used for activities.

**Parking:-** Parking in front of the Hall's entrance is for unloading/loading only. The Hirer must ensure proper parking supervision so as not to cause an obstruction. There is no parking adjacent to the Hall on Mission Hall Lane due to the narrow road, although set-down and pick-up are allowed. There is free parking nearby around the village.

### **Facilities:-**

- One large, rectangular room with a high-arched ceiling and a maximum capacity of 60 people. There is level access throughout and double doors which allow wheelchair or pushchair access. The ceiling has recently had acoustic panels added to improve the sound. There is a small, low raised area one end.
- A well stocked kitchen is next to the hall. It has a large serving hatch on one hall wall. There is a large sink with draining boards and a small hand basin, both with hot and cold water. The hot water switch is under the sink. There is a large range style cooker with electric hob and two ovens. There are facilities for making coffee and tea. The drinking water heater is to the right of the serving hatch. There is a fridge, a microwave and a dishwasher. There are enough plates, glasses, cutlery cups and saucers to cater for 60 people. There are tea towels and towels.
- Outdoor catering can be done in the courtyard and the orchard garden where there is a brick BBQ. There are also gazebos in the store which can be used. The garden is a flat, grassed area of approximately 16 metres square with an apple tree in the middle. N.B. Disabled access to the garden is possible but not easy due to a narrow, sloping path.
- Two WCs, one of which has easy access for wheelchairs.
- The hall has wall heaters and 2 overhead heaters.
- There are 60 chairs and 10 trestle tables 76cm x 181cm.
- The Sound System has an amplifier and 3 wall speakers, in each corner of the hall, the fourth being the the amp itself. There are 2 radio microphones and a microphone stand. Instructions for the use of these items are on a poster near them.

### **Emergency information:-**

- There is a First Aid Kit and an Accident / Minor Injury book in the kitchen plus 2 Fire Extinguishers in the hall.
- The village Defibrillator is situated at The Springhead Inn, a short walk to the left out of the Mission Hall front door. (DT3 6LW or What 3 Words ///cactus.voltages.daunting)
- There is no public telephone box in the village so in an emergency a mobile phone will be needed to call 999. For non emergency situations ring 101.
- In the event of a fire, the person in charge will :- instruct people to leave the building and assemble on the gravel area outside the hall or further away if safer; call the Fire Brigade on 999, giving the address and the Grid Reference 370 580 metres East / 083 880 metres North; ensure nobody re-enters the hall; report to the Fire Officers on their arrival if all persons are safe and accounted for; only attempt to extinguish the fire with the fire extinguishers if it is considered safe to do so.

### **Users**

The Mission Hall is regularly used for meetings by a variety of organisations including the Sutton Poyntz Society, Sutton Poyntz WI, Whist Club, Bridge Club, Dog Training, Pottery and Art classes. It is also used for exhibitions, entertainment events and village celebrations. See the DIARY and EVENTS pages at [suttonpoyntz.org.uk](http://suttonpoyntz.org.uk) for regular bookings and other events taking place.

**Standard Conditions of Hire** are posted on the Hall Noticeboard and on a separate document on this website.

### **Charitable status**

Sutton Poyntz Mission Hall Management Trust. Charity Number 1079729.

The Mission Hall is owned by Salisbury Diocese and leased to the village on a long-term lease. The Mission Hall Trust was created by the village to act as lease-holder and to manage the building. The Trust holds an Annual General Meeting to which all villagers are invited. This meeting elects a Trust Chairman, Secretary, Treasurer, and village representatives. Other representatives to the Trust are appointed direct by the main user organisations. The hall is insured for Public Liability.

