

**Draft Minutes of the Sutton Poyntz Committee Meeting held on May 10<sup>th</sup> 2023 at MH**

**Present:** Hilary Davidson; Jez Cunningham; Jon Waterman; Shirley Davies; Jackie Raw; Sue Smith. Linda Kirkpatrick; Kirsty Malone; Maureen Cribb; Jackie Greet;

	<b>Minutes/Actions</b>	<b>Who</b>
1	<b>Apologies:</b> Andy Hohne	
2	<b>Minutes of previous meeting , March 8<sup>h</sup></b> Accepted	
3	<b>Lessons from previous event:</b> Quiz – enjoyed. Try to establish number in teams in advance to assist with seating. 6 max in team. Simple snacks enjoyed. Beacon lighting – well attended in spite of the weather. About 35 people attended including some new faces. Continue with eco friendly plastic cups.	
4	<b>Forthcoming Events:</b> Open Gardens – planning going well. Lots of publicity, 'Echo and 'Register' etc. Many people offering help. Contact names: Jon – plants and parking; Hilary anything; Shirley + Caroline catering. Newsbite. Jon will 'tidy' some areas in advance. Andy is getting a card machine; John Bellis will use this at the event. Stracey's are happy to provide fish and chips for participants on the Sunday at 7pm. Names and moneys in advance. SPS will provide wine etc. Andy ? Signage to go up 2 weeks in advance. Is Liz Balfe getting out the forms for the scarecrow competition? LK to ask. Murder Mystery – possibly October. Dave Burge to be asked if he will cater. Veg show July 29 <sup>th</sup> Think about some new categories before next meeting. Cream Teas August 19 <sup>th</sup>	J C SD  LK  ALL
5	<b>Website:</b> Now that we all have seen the 'demo', Jez feels it needs a team working together to copy information into the new website. There's a lot to cover. He will 'newsbite' to seek for volunteers for this task.	JC SD
6	<b>Treasurer's Report:</b> Since April 1 <sup>st</sup> £235 has been received in subs. AGM wine cost £56, Beacon lighting, £80, £13 printing, £42 Quiz night nibbles.	
7	<b>Working with the Mission Hall committee:</b> Jez raised the concern that many villagers don't understand that there are 2 committees. This is now highlighted by the fact that only SPS members receive newsbites and MH ask for publicity for their events via that medium. We will ask Andy to bring a list of subscribers to the next meeting. It was felt that we would like to work together more with social events. It was proposed that we offer to share the coffee mornings and that starting in September we start to alternate the event. £3.00 still to be the 'charge'. Linda to take this proposal to next MH committee meeting.	JC SD  LK
8	<b>AOB:</b> JR asked if the wheelchair in the MH had been safety inspected. Linda to check	LK
11	<b>Next meeting: June 14<sup>th</sup>7pm.</b>	

