

Draft Minutes of the Sutton Poyntz Committee Meeting held on November 13th 2024 at MH

Present: Hilary Davidson; Jez Cunningham; Shirley Davies; Jackie Greet; Charles Collins; Jon Waterman; Andy Hohne; Sue Smith; Linda Kirkpatrick; Jackie Raw.
Observers: Sara Philips; Jean Pierre Lambert.

	Minutes/Actions	Who
1	Apologies: Kirsty Masone; Maureen Cribb	
2	Minutes of previous meeting , October9th: Accepted . No matters arising	
3	Lessons from previous events: Pond clearance – successful though costly clearance fee. Thanks to JW for organizing. Village sign – now installed, thanks to JC and Mike Haine. Solar light?	
4	Forthcoming events: Quiz Night November 16th. All tickets sold. There will be a small profit. Helpers arrive 6.30. Explain in future that tickets are limited. “Night at the Opera” SS to ask Grace Lovelace if she can do it, (no date set). Christmas coffee morning Dec 6 – free. Mince pies and chocolate log JG to purchase. JR and SD kitchen. Serviettes SD. Coffee etc - SS to check stocks. Newsbite – JC. Judy Backwell has requested a newsbite to advertise Art sale , JC Where are lights for phone box? AH to investigate. Could it have a crocheted decoration?	SS JG JR SD SS JC AH HD
5	Treasurer's Report: Some subs were received after latest newsbite. £20 interest. Donation of £50 towards cost of grabber truck (£400). Village sign £345. £6.5 k approx in bank.	
6	Subs: £700 collected so far (760 last year). Thanks to JW,;CC.	
	Remember the Fallen: Statues and Poppies? JW felt there had been a disappointing number of poppies around the village and they were quite late in going up. It was agreed that the SPS could purchase two silhouettes, £325. One could be placed at the fork and the other on the Village green. JW to investigate. The committee will revisit this topic with a view to further 'remembrances' next year. The medlar will get a label - JW	JW JW
8	Christmas Tree: December 6th 6.30 Last year's event had worked well so the same arrangements. JG mince pies and cups. Mulled wine JW. Invite Rector James Menzies to 'light' tree. SD	JG JW SD
9	Mission Hall Update: No definite date for hall closure but likely to be early January. We need to clear our things from the cupboard. (This can be done after the coffee morning). Thanks to a lot of successful grant applications, most of the renovation work is going ahead including new chairs. The committee felt that it would be appropriate to donate an item. Various ideas were mentioned, dish washer, table cloths etc. We will re visit this.	ALL
10	AOB: AH – A risk assessment should be completed for each event; one would cover all coffee mornings. AH to find one and send to SD	AH

NEXT MEETING: January 8th Mission Hall NO MEETING IN DECEMBER