

**Minutes of the Sutton Poyntz Society Committee Meeting, held on the 15<sup>th</sup> January at 7.30pm at the Mission Hall.**

**Present:** Hilary Davidson, Peter Riley, Jill Kelsey, Jez Cunningham, Andy Hohne, Jackie Greet, David Burge, Shirley Davies, Chris Balfe

**Chairperson:** Hilary Davidson

	<b>Minutes / Actions</b>	<b>Who</b>
1.	<b>Apologies:</b> Marianna Dodd, Sue Smith, Linda Kirkpatrick	
2.	<b>Minutes of previous meeting:</b> Approved and Signed	
3.	<p><b>Review of actions from previous meetings:</b></p> <p>a) <b>Action 8/141118</b> Metal insert for the beacon basket; cost estimated at £32 to £54. Contact Simon Grant-Jones for advice. Ongoing.</p> <p>b) <b>Action 8/111019</b> bonfire / fireworks event for 5<sup>th</sup> November. Ongoing.</p> <p>c) <b>Action 3/041219</b> Cost of table cloths. Ongoing</p> <p><b>Update on forthcoming village events</b> Horse Racing Night</p> <p>a) Jez to buy a game for the night.</p> <p>b) Agreed - fish &amp; chips and a dessert for food; bring own drink; cost £15per head</p>	<p>JC</p> <p>MD LK</p> <p>JC (Action 1/150120</p>
4.	<p><b>The Neighbourhood Plan &amp; Referendum</b></p> <p>a) <b>Newsletter</b> Agreed that the Dorset Council Information Leaflet would be delivered to every eligible house. Jez volunteered to make the copies of this Newsletter. Andy to sort out rounds for delivery</p> <p>b) <b>Newsbite</b> already issued</p> <p>c) <b>Information to be produced</b> The delivered leaflet would provide links to all relevant information, and act as a reminder of the date of the referendum. No further information required to be produced</p> <p>d) <b>Changes to Website</b> Andy to ask Bill Egerton to update the constitution displayed on the Village website in order to reflect 2019 AGM changes</p> <p>e) <b>Society future role</b> When Weymouth Town Council request a SP representative on any future NP committee, a newsbite will be issued asking for volunteer(s)</p>	<p>JC (Action 2/150120 AH (Action 3/150120</p> <p>AH (Action 4/150120</p>
5.	<p><b>Preparation for the AGM</b></p> <p>The AGM will be on Wednesday 8<sup>th</sup> April in the Mission Hall. Andy to ask Wessex Water for a speaker to describe the recent construction at the Water Works.</p> <p>Hilary will give the Chair report. She will circulate a list of topics to the committee inviting additions</p> <p>Andy will prepare the agenda and present the accounts</p> <p>Jez volunteered to provide the necessary copies of the documentation for the meeting, and Shirley and Jackie the drinks and nibbles</p> <p><b>PMN</b> The agenda is required to be available at least 3 weeks before the meeting</p>	<p>AH (Action 5/150120 HD (Action 6/150120</p>

6.	<p><b>Update on the rebuild of the village website</b>  The sub-committee met and identified questions that need answering about the website. Who is it for? Its scope? What sub-groups need access? What to show live? What to archive? It was agreed that the calendar needs to be general, not just SP Society specific.  Jill to discuss with Bill Egerton whether he thinks a link from the new site to the History Group would be sufficient. This would also act as a template decision for the Bio-diversity Group.  The sub-committee will meet again shortly</p>	DB, JC, SJ, LK, AH (Action 7/150120)
7.	<p><b>Treasurer's report</b></p> <ul style="list-style-type: none"> <li>• Surplus for the period is £66, mainly from the January coffee morning</li> <li>• Cash in the bank £7.6k</li> <li>• Peter Jones has £88.06 surplus from the Fingerpost renewal work. Agreed that this should be lodged in the CiC account until needed for more such work.</li> <li>• £2.5k in NS&amp;I account which needs new signatories</li> </ul>	AH (Action 8/150120) AH (Action 9/150120)
8.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• No further information on edging for the village green</li> </ul>	HD (Action 10/150120)
9.	<p><b>Date of next meeting:</b>  12<sup>th</sup> February 2020 at 7.30 at the Mission Hall</p>	
	<p><b>Completed actions from previous meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>Action 1/041219</b> Book Mission Hall for Horse Racing Night 21<sup>st</sup> March</li> <li>• <b>Action 2/041219</b> Move Wine Themed Night to 12<sup>th</sup> September</li> <li>• <b>Action 4/041219</b> Send formal note of thanks to the drama group</li> <li>• <b>Action 5/041219</b> Sub-committee meeting re new web site</li> <li>• <b>Action 6/041219</b> Keith Johnson to talk at Feb coffee morning</li> <li>• <b>Action 7/041219</b> Lights up around the Mission Hall</li> <li>• <b>Action 8/041219</b> Lights on the phone box</li> </ul>	

Minutes agreed and approved:

*H. Davidson*

Date

*12/02/20*