

Minutes of Sutton Poyntz Mission Hall Trust meeting Tuesday January 21st 2025

Present - Bill Egerton, Maureen Morris, Sue Wintle, Anthea Heathershaw, Sue Cottam, Shirley Davies & Maureen Cribb.. **Apology** from Sue Davis.

1. **Minutes** of the Committee meeting of December 10th were approved.

2. No matters arising which were not on the agenda & no conflicts of interest.

3. **Finance** documents were shared by Bill. As expected, a few jobs needed to be added. These had an impact upon the account reserves. He has been regularly keeping tabs & informing the trustees about the expenditure. Just over half of the Work Invoices have been paid to the Building team & Bill felt they had achieved the equivalent amount of work.

As of 19th January 2025, Account total = £43,133 of which Rental fund = £2,133, Building Fund = £12,697 and Improvements Fund = £28,302. Bill's most recent cost analysis predicted that after all bills have been paid when the building work is finished, there will be an end of financial year balance of around £2,500 (not including the furniture grant of £4,449.60 which by then should be spent & also not including any recent problems like middle floor joist rot & porch finial).

The Committee agreed to continue using Octopus Energy.

4. **Building work** - progress is steaming ahead with radiators removed, lighting & heating installed, chimney taken down, roof repaired & air tiles added, rotten floor joists around edges repaired, roof hatch made larger, loft & floor treated for woodworm, a lot of painting undercoated or completed both inside & outside. Extra work incurring more cost includes:- fire door surround; replacing joist in middle of floor; porch finial rotten wood renewed; and skip hire approximately £270 for clearing extra earth etc. from North passage levelling.

MaureenC had made notes for the committee:- the hatch handles & clasps could be replaced; new safety signs will need to be bought (**SueC**); asked for front door bolts to be checked; curtains in WC & kitchen needed? (decision made that they will be taken down & nothing added.) After the work has finished a small group with MaureenC will make a list of DIY jobs we can do. A DIY box will be purchased to hold essential hall tools.

5. **Lease extension update** - Bill rang the solicitor again who apparently is still waiting for the go-ahead from PCC. He will continue to pursue.....

6. **Hall furniture** - Sample plastic & fabric chairs plus original royal blue plastic & royal blue wooden were colour-matched in the hall with the paint. Chairs then tested for comfort & size. Final decisions were made re. purchases & **SueC** will order the following to be delivered to Bill to store in his garage unless hall finished :-

- 12 Hille antibacterial Affinity blue plastic chairs, made by Hille, ordered from Mogo Direct
- 60 Harrow chairs, black frame - 12 with arms & 48 without arms in Azur colour, BS 7176 Crib 5 fire standard for non domestic settings plus scotch guarded trentfurniture.co.uk
- 8 GoPak Premier folding tables in beech effect - 2'6" x 3' (W76cm x L915cm x H700) mogodirect.co.uk
- 2 trolleys each to hold seven/eight 2'6" wide tables. (W70cm x L76cm x H1230) ditto

Sutton Poyntz Society have kindly not only donated towards the lighting costs but also offered to buy new tablecloths to match the new environment. **SueC** will pass table sizes & chair colour swatch to SP Committee.

Re. furniture which was in the hall prior to building work.

Small games tables belonging to Bridge Club will be found a space.

MaureenM is negotiating with The Springhead re. them having all of the plastic chairs previously used in the hall for use by Springhead for their village events.

It was noted that the blue wooden chairs may need re-considering when new chairs with arms arrive.

Old square tables, Pine table & Folding table will be recycled.

Outside furniture will be looked at re.safety & if OK / , be cleaned. 2 round plastic tables to tip (SueC)
4 ornate metal chairs & 2 tables could be renovated - decision next meeting.
Large, long metal table discussed re. safety, usefulness etc - decision next meeting.
Bins need designated safe space. Too many at the moment so need sorting. Heathershaws to advise.

7. Future events, fundraising & grant applications

The hall will hopefully be completed by the end of February.

Regular Users will be informed when they can book again - MaureenM.

Article to be written for local publications & media SueD, Bill & SueC e.g. Echo, FB, Neighbours - re. hall's new look. Text to include description, capacity, mention of Lottery & other grants, Cost of hiring & contact information for viewing / hiring. Imminent events e.g. Opening event; SPS A Night at the Opera April 5th.

Article in The Register would probably be for April as Copy date of 3 February too early & Copy date for April issue is March 3rd which is delivered from March 17th.

This prompted discussion re present £10 hour hire. Any change to be discussed at the next meeting.

Opening events were suggested. More ideas & final decisions to be made at next meeting:- ticketed Afternoon Tea - sandwiches & cakes and / or Soup lunch; Open Day session for anyone to view at a weekend.; Summer event.

Nine grant applications still awaiting a response - mostly for garden furniture or the porch repairs

8. A.O.B.

Communications & extending hiring opportunities - The hall is listed on dorsethalls.net with Maureen M's telephone number (Poyntz spelt wrong.) . Could add an email address if someone happy to respond.

The hall could be advertised on other websites to widen audience of hirers/users e.g. hallshire.com & yell.com

Weymouth is Dorset Town of Culture this year. Can advertise events on their website theartsdevelopmentcompany.org.uk plus advertise at visit-dorset.com & indorset.com

9. Date & time of next meeting - Tuesday February 25th. place t.b.c.