

## Minutes of Meeting February 25th 2025 in The Mission Hall

**Present** - Bill Egerton, Maureen Morris, Sue Wintle, Anthea Heathershaw, Sue Cottam, Shirley Davies, Maureen Cribb and Sue Davis

1. **Minutes** of the Committee meeting of January 21st were approved.
2. No matters arising which were not on the agenda & no conflicts of interest.
3. **HALL - Follow-up notes & jobs re. hall completion**

MaureenM has told regular users they can return to their regular hall bookings week beginning March 3rd

### **MaureenC's snag list plus other additions added during discussion:**

**Rear WC** - New light pull needed. Shirley to buy;

Grey lagging was essential for pipe heat retention/protection from cold but not very attractive & could be looked at changing at a later date;

Water heater leaks. MaureenM to contact Russell Mahoney plumber to look at it. When mended, MaureenC will paint areas around where necessary;

Replace coat hooks - buy new if original not found.

**Stage step** needs to be painted Coastal Gray. DK not asked to do so we shall do it.

**Mirrors** found & Bill will put up in WCs.

**Coat hooks** to be bought by Bill for kitchen corridor / WC areas. Coat stand kept until new ones installed.

**Ventilator** in centre of ceiling could be covered at a later date as looks unsightly now all is white.

**Black cables** on heaters - white needed, again, later date as not cheap to re-do.

**5 Windows** need sealing around & sill cementing - Bill has contacted JAIC.

**Paint problems** on Disabled WC window & kitchen door plus paint black bench - DK aware & to do later.

**Disabled WC Handrail** needs fixing - Mike Fuller informed

**Porch light** to be re-instated - Mike Fuller informed

**Floor boards** still being matched in colour-wise. Tidying edges needed. - Mike Fuller informed

**Noticeboard** - Bill

**Door draught excluders** for all doors (Bill has done main door)

**Table safety** - Trolley near main door needs its strap plus new strap to hold spare large tables against wall.

**Blinds** - Fireproof if necessary

### **JOBS to be done if possible BEFORE Saturday March 1st Open day**

Main Door mat, tiles & stage wood - SueD

Light shades need cleaning - Bill

Loo door signs - SueC

CO2 & Foam spray signs - Bill

Sound system installation - Jez

Fire extinguishers & fire blanket - Bill

4 Tablecloths cut in half & sewn for 8 small tables - Jean (SPS requested we store cloths in their bags)

Clean floor on Friday - MaureenC & SueC

Remove large table (to John Bellis) & small wooden table - Bill

Clean windows - JAIC or window cleaner or us - time dependent as needs doing

### **Decisions made**

Safety walk-around to be organised soon - Colin, Maureen M & Bill

Porch & Floor will be next expensive, big projects

Hall will be open on March 1st with empty walls & for at least 2 months to monitor public feedback

### **Discussions during the meeting included**

- position of cupboards, trolleys, chairs etc. Try out as it is & move if necessary. It was measured to include the items needed e.g. shelving for amplifier & files plus trolleys & keeping tables vertical.
- if wooden chairs owned by WI were now needed as there were new ones with arms and new plastic ones with wider seats. People will try & final decisions made later.
- loss of some items during the hall clear-up day including a large wall frame - apologies were given
- the vision of the trustees re. how the hall was presented
- whether SP Street Fair had made a decision about their finance - no news

### **4. March 1st arrangements for Open Day**

**Rota** = 10 -12 - Bill, Shirley & Maureen M; 12 - 2 - Sue D, Anthea & SueW; 2 - 4 - SueC, MaureenC & Bill  
MaureenM has bought the refreshments.

Shirley will buy flowers if possible.

Small tables will be used (Jean has finished sewing the tablecloths)

Music can be played on sound system.

Alfie Lumb from Dorset Echo may arrive to see about doing a follow-up article.

### **5. Finance** - Bill had prepared detailed and summary reports of the account from 16/01/2025 when the starting balance was £48,153.82 to 25/02/2025 when the remaining balance was £9,650.63.

**Re. payments to traders** - Of the £60,167.61 total payments to be made to the 5 traders involved in the building work, £52,746.05 had been paid and £7,421.56 would be paid when the work is completed.

(Mike Fuller's final payment will be £5,265 & JAIC's £2,156.55.)

TWR electrics, David Kerr painting and Dorset Damp Proofing have all been paid in full.

Bill also presented the building work finances in terms of the tasks which had been done & how the money had been allocated - via grant or donation or MH funds. This is a very helpful document to share with our funders & volunteers. The total cost of the work will be £60,167.61 of which £35,624 was from grants & major donations and £24,543.61 was from the Mission Hall funds.

Although the account will be very low at the end of the financial year, regular bills can be honoured.

### **6. Lease extension** - Bill contacted the Solicitors again. They are aware of the situation & will be taking it forward. No fees known yet. Need to continue liaising with PCC - Shirley

### **7. Future events** - SPS have events April 5, May 8 & July 26.

June AGM to be organised.

Summer Picnic in garden possibly June 29th. Details to be discussed later.

Spanish or Italian themed evening was discussed, possibly Saturday October 11th

Dorset History talk by Jon Woollcott, author talk Minette Walters & music eve to be investigated by SueC

### **8. AOB** - None

### **9. Next meeting** - Tuesday April 1st 10am at MH