<u>SUTTON POYNTZ Neighbourhood Plan</u> <u>Steering Group Agenda</u> Thursday 9th June 2016 8:15 p.m. in the Blue Duck Bar, Springhead

Agenda:

- 1. Apologies for absence
- 2. Minutes of previous meeting (17th May)
- 3. Appointment of Chairman and Secretary.
- 4. Confirmation of Terms of Reference
- 5. Use of Declaration of Interest forms
- 6. Mechanism for selecting support contractor and training provision
- 7. Communications, including next Newsletter and editorship of web subsite
- 8. Any other urgent business
- 9. Date of next meeting: 21st June