

Sutton Poyntz Neighbourhood Plan Steering Group

Agenda for meeting 15th November 2016 to held at the Blue Duck Bar, Springhead Pub, Sutton Poyntz.

1. **To Receive apologies**
2. **To Approve minutes of Previous Meeting**
3. **To Receive updates on actions from previous meeting**
4. **First Consultation Survey:**
 - a) To discuss and agree how best to analyse results – in-house, or with external help?
 - b) To review process/lessons learned;
5. **Technical Support Workshop 24th October:** update for those who could not attend/discussion on how to progress points arising:
 - a) Training on local plan;
 - b) Keeping key stakeholders informed/consulted
 - c) Vision and objectives
 - d) Housing Need/level of housing growth
5. **Consultation statement:** volunteer required to take on the preparation of this.
6. **Project Plan/Next Steps**
7. **Any Other Business**
8. **Date and Time of the Next Meeting**

To confirm the date and time of the next meeting as Tuesday 17th January 2017 at 7.30 p.m.