

Sutton Poyntz Neighbourhood Plan Steering Group

Minutes of Meeting held on Tuesday 25th September 2018 in the Blue Duck Bar, Springhead Pub, Sutton Poyntz, commencing 19.33 hours.

Present: Peter Dye (Chair), Bill Davidson, Bill Egerton, Andy Hohne and Liz Pegrum.

A total of sixteen residents were also in attendance.

The chair apologised for the failure to provide an agenda on the website. In future copies of the agenda would be posted on the website as well as the village noticeboard. **Action: BE**

1. Apologies

Received in advance of the meeting from Colin Marsh, Sue Elgey, Tony Ferrari and Keith Johnson.

Two members, Mike Blee and Keith Hudson, had resigned from the Steering Group. The chairman proposed a vote of thanks for their efforts over the past year. This was unanimously approved.

2. To Approve the minutes of the previous meeting held on 28th August 2018

Three corrections had been proposed. It was agreed to make the following changes:

Para 8(d), Page 4, Line 5: Add "A number of additional important local buildings were added to the list and some discarded in consultation with members of the village Heritage Subgroup."

Para 8(d), Page 5, Line 16: Add "although the Chair did stress that the Steering Group should endeavour to resolve any concerns and/or objections without recourse to a formal process."

Para 7, Page 3, Line 19: Delete "a view supported by BD."

Action: CM

The minutes of the meeting were approved as a correct record, subject to the changes detailed above.

3. To Receive an update on any actions arising from the minutes of the previous meeting (not otherwise on the agenda)

The Chair went through the actions arising from the minutes of the August meeting.

4. To Address any items of Correspondence

There were no items of correspondence to consider.

5. To Receive an update on Grant Funding and Income and Expenditure

BE reported that the only outstanding invoice was for Kim Sankey's report on potential local heritage assets.

BE confirmed that Andy Hohne had taken over as Treasurer of the Sutton Poyntz Society.

6. To Receive sub-group reports

- a) Place Appraisal – The sub-group had recently received feedback from the consultants on the draft Place Appraisal. The proposed changes were not extensive. The aim was to provide Mike Haine with a revised draft to enable him to finalise the document during October. Recognising that the Place Appraisal was a historic document, LP asked whether anomalies between the Place Appraisal and the subsequent Neighbourhood Plan should be corrected, for example in the section on key views. It was agreed that where the two documents diverged significantly, a qualifying note to this effect should be considered. **Action: BE & PD**
- b) Biodiversity and the Natural Environment – Following the meeting with Wessex Water Authority, the draft section in the Neighbourhood Plan had been updated and was now ready for approval by the Steering Group.
- c) Employment Business and Tourism – No further action reported.
- d) Heritage – BE briefed the meeting on the heritage assessment report provided by the consultant (Kim Sankey). A total of 26 properties within the village had been identified as potentially suitable for local listing. The report had been distributed to the affected householders with a covering letter explaining the process involved and the implications of listing, seeking responses. Although several positive replies had been received, five householders had objected to their inclusion in the list, criticising the methodology and accuracy of the analysis. During the meeting, at least six householders reiterated this criticism. Concern was also expressed that the photographs employed in the report had been intrusive. The Chair apologised if any individual householder felt that their privacy had been compromised, this had certainly not been the intention. All the responses received to date had been forwarded to the consultant for comment. It was agreed to organise a meeting between the consultant and the Steering Group, together with all interested householders, as soon as possible and ideally within the next fortnight. The aim would be to clarify the methodology employed, the benefits and dis-benefits of listing and to correct factual errors and/or provide additional information in the individual property reports. It was hoped that written replies to the points raised with the consultant would be available in advance. Once this meeting had been held, the Steering Group would be in a better position to determine whether the draft policy should include a list of proposed local heritage assets or merely require the Local Planning Authority to produce such a list (together with the criteria to be employed). The chair would seek Brian Wilson's advice on the best way forward to meet the village's aspirations that a local heritage asset list be produced and whether it was appropriate to include the report (together with any corrections and/or comments) as part of the Regulation 14 consultation. **Action: PD & BE**
- e) Housing and Planning – LP updated the meeting on her recent meeting with Nick Cardnell before discussing the revised H&P draft section and the individual policies. H&P1, H&P2 and H&P3 were agreed, subject to some refinement in wording and additional supporting material. There was concern, however, that the policy on flooding (H&P4) was not relevant, indeed, it was questioned whether the policy was required at all – given that it appeared simply to reiterate national legislation. The Chair agreed to discuss this question with the Biodiversity and Natural Environment Subgroup and to seek Brian Wilson's advice. It was agreed the LP would circulate a final revision of the H&P section to the Steering Group by 8 October. **Action: LP & PD**
- f) Sports and Recreation – The Chair advised he had agreed with Wessex Water that it was inappropriate to include the Waterworks Museum as a potential Asset of Community Value, since the building sat within an operational plant. Nevertheless, the importance of the museum to the community should be highlighted as should the need to work with the village to sustain an important facility, perhaps using volunteer staff. **Action: PD**

g) Transport (Getting Around) – Final changes had been made incorporating feedback from the meeting with Wessex Water.

7. To Receive an Update on Progress with the Production of the Draft Neighbourhood Plan

Updates were ongoing. Other than the 'Foreword', the document was largely complete. The latest version could be found on Dropbox. **Action: PD and CM**

8. To Receive an Update on the Draft Consultation Statement

Updates were on-going. **Action: PD and CM**

9. To Review Progress against the Neighbourhood Plan Timetables

The SEA consultation had commenced and was scheduled to be completed by 24 October. This would allow Regulation 14 consultation to begin in November, consistent with the existing timetable. This envisaged that the Steering Group would endorse the Neighbourhood Plan in January/February 2019. There was capacity in the current timetable for a six-week slippage.

10. Any Other Business

Two items were raised. AH asked whether a Steering Group member could vote on an issue in their absence. The Chair agreed to consider this. BE suggested that a suitable organisation for monitoring the Neighbourhood Plan, once made, could be a local form of Parish Meeting. The Chair agreed to include this suggestion within the draft Neighbourhood Plan. **Action: PD**

11. Date and Time of Next Meeting

The date and time of the next meeting was confirmed as Tuesday 16 October 2018 at 19.30 hours.

The meeting closed at 22.30hours.