

# SUTTON POYNTZ NEIGHBOURHOOD PLAN STEERING GROUP

## RECORD OF SUB-GROUP MEETING

**Topic sub-group - PLACE APPRAISAL**

**Date of Meeting 27 June 2017**

**Time of meeting from 19.32 to 21.12**

**Location of Meeting - Northdown Farmhouse**

**Present: Peter Dye, Bill Egerton, Colin Marsh , Andrew Price.**

**Apologies: Jez Cunningham**

### **Key Discussion Points**

- PD summarised the next steps and actions with reference to the minutes of the meeting with Julie Tanner held on 7<sup>th</sup> June. It was confirmed that the census analysis had been completed and a basic land ownership map drafted. The primary need was to agree a structure for the Place Appraisal document with the aim of producing a final draft for a meeting with Julie Tanner proposed for 24<sup>th</sup> August 2017.
- Discussion took place as to whether the Place Appraisal should make judgements as to future needs and it was agreed that the document should reflect factual information as to what actually exists and how this evolved rather than expressing opinions. PD summarised the focus as being on where as a place Sutton Poyntz had come from and where it was currently as expressed in visual evidence, census data, etc
- PD focussed subsequent discussion on the structure of the Place Appraisal document in terms of content and allocation of actions. AP proposed a detailed survey of the five character areas suggested at the meeting with Julie Tanner. BE produced an outline summary of the contents as a basis for discussion and suggested that the structure outlined at the previous meeting be adopted with the exception that Dealing with New Development be replaced with a section on Valuable Assets. The contents template provided by BE was then used along with maps to assist the identification of key tasks.
- It was suggested that the key focus should be on the corridors along the rivers and valley with a view to protection of the landscape although it had to be recognised that land use could change.
- With reference to the template, PD suggested that he address section 1 (Introduction) and section 3 (Sense of Place) and AP address section 2 (Village Setting) while BE deal with section 5 (Character of Settings).
- Discussion on specifically what needed to be addressed took place –

In respect of section 5 AP suggested recording the building materials used for each property.

It was agreed that the structure and content of section 4 (Current shape and demographics) required further definition although it was felt that the focus should be on people. AP suggested that the census data be used to develop the best picture possible and it was resolved that section 4 would remain as work in progress.

AP stressed the value of using a mapping exercise as the basis of section 5.

- PD went through the list of headings proposed by Julie Tanner in comparison with the template and it was agreed that all had been covered except Dealing with New Development which was to be replaced with a new section heading; AP suggested “constraints”.
- PD commented that following the meeting with Julie Tanner there was a need to approach Wessex Water regarding their future long term plans for the land and buildings and suggested that this needed to be co-ordinated with the Business, Employment and Tourism sub-group.
- The ‘Tuxford Place Appraisal’ was used as an example of a well-produced document. Moving forward with the Sutton Poyntz document PD suggested populating the various sections and then meeting to discuss these. BE commented on the value of using more pictures and maps. AP emphasised the need to agree the names of the Character sub-divisions; ‘Historic Core’, ‘Plaisters Lane Ribbon’ and ‘Gateway’ were confirmed with alternatives to ‘Post War’ and ‘Edge of Preston’ to be decided. It was agreed that section 6 should be allowed to evolve as the document developed. The section headings on Green Corridors and Veteran Woodland, Ridgeway SSSI and Valley Farmland were confirmed as broadly acceptable.
- The meeting addressed questions from sub-groups as to their expectations of the output from the Place Appraisal process. Questions had been submitted by the Biodiversity and Transport sub-groups, responses to which PD considered would emerge from the study as it evolved.
- AP raised several points of clarification of a more general nature.
  - a) The importance of a meeting with Wessex Water in order to determine their long term plans. BE suggested contact with the Estates Department via the local Biodiversity Group. It was resolved that the best approach was to liaise with the Business and Employment sub-group and see what their initial contact produced.
  - b) Reference was made to the recent e-mail response by Brian Wilson and Associates regarding consultation with landowners. It was agreed that this was a matter for discussion by the Steering Group.
  - c) The revision to the Sutton Poyntz Planning Policy was noted and BE was able to confirm that this related to amendments on “supporting business”.

The next meeting is to be held on Tuesday 11<sup>th</sup> July, 10.00am at Northdown Farm.

The meeting closed at 21.12 hours.

### **Actions**

**Population of the key sections with relevant information as follows:-**

**PD – Introduction, Sense of Place, Current Shape and Demographics.**

**AP – Village Setting and Development**

**BE – Character of sub-divisions (with focus on structure)**