

**SUTTON POYNTZ NEIGHBOURHOOD PLAN STEERING GROUP
RECORD OF SUB GROUP MEETING**

Topic sub-group **HOUSING AND PLANNING**

Date of Meeting 7/6/2017 Time of meeting from 19:30 to 21:00

Location of Meeting Home of Tony Ferrari

Present Tony Ferrari, Liz Brierley, Chris Balfe, John Bellis,
Bill Davidson, Jez Cunningham, John Crisp.

Key Discussion Points

1. Purpose of Meeting – to decide method of working and agree terms of reference.
2. Village Survey – consultant’s advice is that survey previously carried out would not be seen as strong evidence, a further survey is required.
3. Information required – number and date of construction of dwellings, demographics.
4. Terms of reference – Under Evidence and policy development
 - (1) Key Issues - quality, type and number of dwellings rate of development.
 - (2) Existing sources – seek data from Place Appraisal group
 - (3) New evidence – prepare a village survey by drafting possible questions relevant to the key issues and seek consultant’s advice on questions to be used.
 - (4) Policy development and Other actions for a future meeting.

Decisions/Actions Taken

- (1) Request Steering Group to approve a meeting with the consultant (Julie Tanner)
- (2) Tony Ferrari to contact Peter Dye (Place Appraisal) to outline information his group may be able to provide. To include reference to the Conservation Area and style of development.
- (3) Team members to circulate suggested questions for a further village survey two weeks before the next meeting.

Next Meeting Tuesday 11 July, 19:30, at 3 Sutton Close.