

**Minutes of the Sutton Poyntz Society Committee Meeting of April 16th 2014
at the Mission Hall.**

Item no.	Content	Action
1	<i>Appointment of Chairman:</i> The suggestion of rotating the post of Chairman was discussed, but rejected as it was agreed that a clear point of focus was needed. John Crisp offered to become Acting Chairman for a period of 3 months, during which time a longer term solution would be sought. This offer was accepted gratefully.	
2	<i>Present:</i> John Crisp; Bill Egerton; John Sutherland; Peter Riley; Tamzin Hyde; Hilary Davidson; Jacqui Atkinson; Chris Hubbard <i>Apologies:</i> Peter Sheaves	
3	<i>Minutes of previous meeting:</i> The minutes of the meeting on 28/3/14 were agreed, after correction of JA's name, and signed.	
4	<i>Matters arising not listed on the agenda:</i> The Borough Council's Statement of Community Involvement (item 13 of 28/3/14) had been reviewed by JC, JS and BE, who had agreed that no response was needed.	
5	<i>Matters arising from AGM:</i>	
a	<u>Appointment of Auditor.</u> JS will discuss with John Bellis and will bring a nomination to the next Committee meeting for appointment.	JS
b	<u>Update of the Village Survey and/or Village Plan.</u> It was agreed that the Committee would read these for discussion at the next meeting, focusing particularly on the aspirations set out by these documents, and any actions that had been set. The list of questions that had been set out for debate at the AGM would also be discussed at the next meeting. The Secretary would email electronic links for the Village Plan and for the Society's Planning Policy, and would find as many copies of the Survey as possible.	All BE
c	<u>Parking around the pond.</u> This was put back for discussion at a future meeting.	
d	<u>Millennium Beacon.</u> It was agreed that Simon Grant-Jones be contacted to see whether restoration was practical, and at what cost. It was the Committee's view that restoration of <u>Margaret's Seat</u> was higher priority. JC will discuss this with Mike Hobson.	BE JC
6	<i>Items for AOB:</i> Committee roles, Bus Service, Silver Street roadsign, Welcome leaflet for new villagers	
7	<i>Planning:</i>	
a	<u>Waterside:</u> The Society's comments as agreed at the previous meeting had been submitted. JC will liaise with Graham Embley to ensure that our verbal representations to the Council Planning Committee are coordinated	JC
b	<u>112 Sutton Road:</u> A response will be sent to Evan Reynolds thanking him for showing us his early plans, and saying that although we cannot commit until we see the actual planning application, his plans do not appear to conflict with our Society policy. The response will reiterate our recommendation that neighbours should also be contacted early.	BE
c	<u>Tree maintenance applications:</u> If we are in time to make representations, we will put in our usual comment that we happily rely on the Tree Officer's judgement.	BE
8	<i>Village events:</i> <u>Cream Teas</u> (19 July): JC will seek someone to coordinate this event. <u>Scarecrows:</u> Dave Martin has agreed to run this event, scheduled for 19 July to 2 August. <u>Vegetable Show</u> (2 August): Peter Sheaves has offered to run this event.	

9	<i>Other village matters:</i>	
a	<u>Springhead Car Park:</u> The Solicitor dealing with this has contacted JC to say that the vendors have at last signed the conveyance. The Solicitors will now be asked for advice and action to create a Limited Company to hold the property.	JC
b	<u>Trees around pond:</u> Deferred until the autumn.	
10	<i>Communications:</i>	
a	<u>Newsletter:</u> The next Newsletter is due out in May. BE will contact Karen at the pub to stress that we would like quick turn-round and therefore no re-editing of the material. CH said that with forthcoming events and reports (e.g. of the AGM), the Newsletter already looked full.	BE
b	<u>Website:</u> A calendar date and link to the Street Fayre's Facebook pages will be created immediately.	BE
11	<i>Other village activities:</i> It was noted that the History Evening had been an enjoyable event. There were no other reports.	
12	<i>Committee reports:</i> None	
13	<i>Treasurer's Report:</i> There was no finance report this time. The question of signing powers for the Society's bank account was discussed. The new Treasurer will check the current status (believed to be JS, BE and John Bellis) and report back at the next meeting.	JS
14	<i>Correspondence:</i> A letter of thanks has been written to Ian and Hazel Bruce for their contributions to the AGM. Letters have also been written with change of correspondence address for the Society. Material had been received from CPRE, which will be distributed. A letter of thanks had been received from WaterAid in thanks for the £30 contribution made after the History Evening.	
15	<i>AOB</i>	
a	<u>Welcome leaflet:</u> HD noted that we did not seem at the moment to be providing a welcome leaflet to newcomers to the village. It was agreed that the leaflet should be updated and provided to the Distributors to hand to newcomers in their areas.	BE/JS
b	<u>Committee roles:</u> Civic Society JS Mission Hall SW CPRE/Homewatch Peter Jones Coffee mornings PR Planning applications PR Distributors As present	
c	<u>Silver Street roadsign:</u> JA noted that there was no roadsign at either end of Silver Street. It was not thought the Highways Authority would pay for one, as the 'road' is unadopted. HD observed that the four households in Cornhill Way had paid for one, and the cost of about £10 per household.	
d	<u>Bus service:</u> PR pointed out that the 31 service through Martinstown was being cut, much to the anger of the villagers. We need to maintain vigilance.	
16	<i>Date of next meeting:</i> Changed to Wednesday 14th May	

Minutes agreed and approved :

Date: